

JOB DESCRIPTION

Master Trainer Bharat Rural Livelihoods Foundation

Position: Master Trainer

Location: District Godda with travel to BRLF geographies of operation.

Number of Positions: One

Reports To: Regional Coordinator

Nature of Employment: This is a project-specific position offered as a full-time contract with benefits. Renewal is possible, depending on project extension and availability of funds.

3. ORGANISATION BACKGROUND:

The Ministry of Rural Development set up Bharat Rural Livelihoods Foundation (BRLF), Government of India (GOI) as an independent organization under the Societies Registration Act to facilitate civil society action in partnership with State and Central Government, to transform livelihoods and lives of rural households, with an emphasis on women, particularly in the Central Indian Tribal Region.

BRLF is a unique and first-of-its-kind initiative. The Foundation is a partnership between Government on the one hand and private sector philanthropies, and public and private sector undertakings (under Corporate Social Responsibility) on the other. Major functions of BRLF are fostering strategic partnerships with state govt for improving program outcomes, providing financial grants to Civil Society Organizations (CSOs) to meet their human resource and institutional costs for up-scaling of proven interventions, investing in institutional strengthening of smaller CSOs, capacity building of professional human resources working at the grassroots, and to create a Knowledge-Hub for the sector.

For more details, visit www.brlf.in

2. Role Description:

The Master Trainer will play a critical role in building the capacities of field-level workers, community leaders, and partner organizations on gender-responsive rural development practices. They will develop and deliver training content, mentor field trainers, and ensure quality delivery of learning sessions to nurture women's agency and leadership at the grassroots level.

3. Key Duties and Responsibilities:

- Design and customize training modules on gender equality, women's leadership, and rural development.
- Prepare training manuals, toolkits, and audio-visual aids tailored to community contexts.
- Conduct Training of Trainers (ToTs) for field trainers, community resource persons, and partner staff.
- Facilitate direct training sessions for community groups, SHGs, women leaders, and local governance bodies.
- Provide ongoing mentoring and technical support to trainers and field workers.
- Monitor field-level trainings to ensure adherence to quality standards and participatory methods.
- Develop simple tools to capture feedback and learning outcomes from training sessions.
- Document success stories, challenges, and learning for continuous improvement of training programs.
- Coordinate with BRLF's program and gender teams to align trainings with broader project goals.
- Build networks with local NGOs, government training centres, and knowledge institutions for resource sharing.

4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

Qualification and Experience:

- Postgraduate/Graduate degree in Social Work, Rural Development, Gender Studies, or related fields.
- Minimum 3 years' experience in capacity building, preferably in gender-focused rural development programs.
- Prior experience in working with women-led community organizations is highly desirable.

Skills and Competencies:

- Strong facilitation and participatory training skills, especially with rural and tribal communities.
- Deep understanding of gender issues, social inclusion, and rural livelihoods.
- Ability to mentor and handhold local trainers and community members.
- Basic reporting, documentation, and digital literacy (MS Office).

5. COMPENSATION OFFERED:

The remuneration package is budgeted for a range of **INR 25,000-30,000** per month. The offer made to the selected candidate shall be commensurate with the qualifications, experience and salary history.

6. LOCATION: District Godda, Jharkhand with travel to BRLF geographies of operation.

7. Age Limit: Max. Up to 45 years

****Languages**

Good command of speaking, reading, and writing in English and (Local Language) is required. Knowledge of Hindi language would be an added advantage to the candidate.

8. APPLICATION PROCESS:

Eligible candidates interested in this position are requested to apply through [Link](#)

Applications will be reviewed on a rolling basis, and the position will remain open until filled. Early submission is encouraged, with a final application deadline of July 31st, 2026.

BRLF is an Equal Opportunity Employer. We are committed to providing equal employment opportunities to all individuals without discrimination on the basis of religion, social class, caste, gender, disability, or any other protected characteristic. We strongly encourage women and candidates from diverse backgrounds to apply.