

## REQUEST FOR PROPOSALS FOR SIGNAGE BOARD

### About BRLF:

Bharat Rural Livelihoods Foundation (BRLF) established by the Government of India as an independent society under the Ministry of Rural Development (MORD). BRLF was established to upscale civil society action in partnership with the central and state governments to ensure better implementation and outreach of government schemes and programs in collaboration with civil society organizations.

The principal objective of BRLF is to empower Rural India, improving the lives of vulnerable communities, especially the indigenous tribes, in coordination with CSOs, the Government of India, and governments of various states. BRLF aims to channelize better funds allocated by governments, banks, corporate, and other philanthropic foundations for various public programs and ensure proper grassroots implementation to generate the best results.

For more information, visit <https://www.brif.in/>

### Project Background and Context:

BRLF, in partnership with the Jharkhand state government and HDFC, is implementing the HDFC-Focussed Development Project (FDP) in four blocks of the Santhal Pargana region. The project focuses on integrated natural resource management, livelihood enhancement, and innovative climate-resilient agricultural practices. The targeted blocks include Mandro in Sahebganj district, Littipara in Pakur district, and Mahagama in Godda district.

### Scope of Work (SoW):

#### Making Sign Board and Installation at the respective Fields:

SI No	BLI	Activity Name	Unit	Year -1(2025-2026)					Year -2(2026-2027)					Grand Total
				Littip ara	Maher ma	Maheg ama	Mand ro	Total	Littip ara	Maher ma	Maheg ama	Mand ro	Total	
1	A1.1	EIFS	Nos	9	7	8	8	32	8	8	8	8	32	64
2	A1.5	Seepage Tank	Nos	2	0	2	2	6	0	0	0	0	0	6
3	A1.2	Agro- forestry / Agro- horticult ure	Nos	4	3	4	3	14	2	2	2	2	8	22
4	A1.3	Solar Lift Irrigation	Nos	1	1	1	1	4	2	2	1	1	6	10
5	A1.6	Goat Breeding Unit	Nos	0	0	0	0	0	1	1	1	1	4	4

6	A1.7	Pig Breeding Unit	Nos	0	0	0	0	0	2	2	1	1	6	6
7	A1.8	Poly shed net unit	Nos	0	0	0	0	0	1	1	1	1	4	4
8	A1.9	Multi-layer Farming	Nos	0	0	0	0	0	0	1	6	3	10	10
9	A1.10	Backyard poultry breeding unit	Nos	0	0	0	0	0	1	1	1	1	4	4
10	A3.5	Bio Resource Centre	Nos	0	0	0	0	0	1	1	1	1	4	4
11	A3.4	Community Seed Bank	Nos	0	0	0	0	0	7	7	7	7	28	28
12	A3.6	Timber Forest Produce (NTFP) processing unit	Nos	0	0	0	0	0	1	1	1	1	4	4
<b>Total</b>				<b>14</b>	<b>11</b>	<b>13</b>	<b>12</b>	<b>56</b>	<b>28</b>	<b>28</b>	<b>33</b>	<b>30</b>	<b>110</b>	<b>166</b>

The selected vendor will be responsible for the following:

- The work involves the Making, Transportation and Installation of **166 nos.** Sign Board in different sites under above mention Blocks.
- The work involves the printing of **166 nos.** Vinyl print
- The complete work must be completed by the bidder/vendor in the stipulated time of 1 months.
- The Sign Board will be installed at the designated site identified and approved by the project team/community.
- Excavation of soil to install the sign board using cement concrete.
- The details Sign Board Specification is given in **Annexure 1.**

**General Terms & Conditions:**

- The Bidder shall bear all costs associated with the preparation and submission of the RFQ.
- The bidder may visit the location to examine the s condition, topography before bidding this RFQ.
- All documents relating to the Bid shall be in the English language.
- The financial proposal to be submitted in the format specified in Annexure 1.
- BRLF reserves the right to call the shortlisted or selected agency or agencies for any queries if required.

## Timeline

Date of Publication	23rd June 2026
Last Date of Submission of RFQ	30th June 2026
Opening of Quotation	1 <sup>st</sup> July 2026
Issuance of the Purchase Order	3 <sup>rd</sup> July 2026
Date of Completion of the Work	As and when required in phases within the FY 2026-27

### Support by BRLF:

- BRLF will support in identification of location where the Sign Board will be Installed.
- Design for vinyl print will be provided by BRLF
- BRLF will help in identifying the beneficiaries and community mobilisation for completing the work.

### Submission of RFQ:

- The RFQ must be submitted (as per Annexure 1):
- Submit proposals with all the technical documents and detailed cost breakdowns as per Annexure 1 and include a total cost summary for Annexure 1 after presenting individual cost details.

### Pricing:

- The interested agencies would submit the financial bid only in the format annexed as Annex 1.
- Proposals should reflect cost for each component as specified in Annexure 1.
- Payments will be made based on measurement and verification of completed work.
- Final payment will be released after inspection and approval by the project team.
- BRLF reserves the right to define the payment schedule after selection of the agency.
- BRLF reserves the right to call the shortlisted or selected agency or agencies for any queries if required.

### Please submit the following documents with your technical proposal:

- Profile of individual/ firm.
- PAN Card, GST Registration, MSME and Income Tax Return for the last 3 years.
- Purchase Order/Work Order of similar assignments undertaken in the past 2 years.
- Financial Quote as per Annexure 1.

Kindly submit the financial proposals thorough online on [email id – procurement@brlf.in](mailto:procurement@brlf.in) with subject line as *“Making Sign Board and Installation in Santhal Pargana Region, Jharkhand”*. **“You are requested to submit your proposals in encrypted form.”**

### Bharat Rural Livelihoods Foundation

C-32, 2<sup>nd</sup> Floor, Neeti Bagh, New Delhi- 110049, Contact number: 011-46061935

**The Last date of submitting proposal is July 03, 2026.**

**Any proposal received after the deadline will not be considered.**

**Annexure 1**

Quote for Bill of Quantity for Making Sign Boards 3 feet (length) × 2.5 Feet (width)				
Sl. No.	Description	Unit of Measure	Size	Amount (INR) *
1	Overall Size (3' x 6')	Sq. Feet	18''	
2	Top Plate (3'X2.5')	Sq. Feet	7.5''	
3	Vinyl Print	Sq. Feet	7.5''	
4	Transportation and Installation Cost	NA	NA	Inclusive
Total Cost (INR)				

\*All prices to be quoted above should be inclusive of all taxes and any other charges that may be levied.

**Dia Gram of the Sign Board**

