

## **JOB DESCRIPTION**

### **Project Manager**

**Bharat Rural Livelihood Foundation.**

**Position:** Project Manager

**Location:** Buxwaha Block, Chhatarpur District, MP.

**Number of Positions:** One

**Reports To:** Senior Program Officer

**Nature of Employment:** This is a project-specific position offered as a full-time contract with benefits. Renewal is possible, depending on project extension and availability of funds.

### **1.ORGANISATION BACKGROUND:**

Bharat Rural Livelihoods Foundation ([www.brlf.in](http://www.brlf.in)) is an autonomous body established in 2013 under the Ministry of Rural Development through a Union Cabinet decision by the Government of India. With a vision to transform the lives and livelihoods of the most vulnerable populations across India, BRLF plays a crucial role in fostering and facilitating civil society action in partnership with the government and people's institutions. Its mandate encompasses a range of objectives, including bridging the gap between program outlays and outcomes, improving implementation of government flagship programs, providing grant support to civil society organisations (CSOs), and promoting partnerships for inclusive, sustainable development. BRLF has a pan-India mandate and focuses on tribal geographies, particularly those in the Central Indian tribal belt and Northeast India. The focus has been on the states with the most concentration of tribal population which are Gujarat, Rajasthan, Maharashtra, Madhya Pradesh, Telangana, Odisha, West Bengal, Jharkhand, Chhattisgarh, Assam, Mizoram.

For more details, please visit our website: [www.brlf.in](http://www.brlf.in)

#### **About the project:**

The Project SAARTHI is to foster the Integrated Natural Resource Management and Livelihood development for socio-economic development of tribal populations by transitioning them from subsistence farming to sustainable, commercial agro-ecological production in 16 villages at Baxawah Block, Chhatarpur District, MP.

### **2. Role Description:**

The Team Leader will bring strong expertise in Natural Resource Management (NRM) and Livelihood Development with capability of leading a diverse team to design, implement, and monitor project related activity. The ideal candidate will have solid technical knowledge in NRM, along with proven leadership skills and managing HR with Monitoring

and evaluation and experience working with different partners and communities to deliver practical, sustainable, and locally driven results.

### **3.Key Duties and Responsibilities:**

- Provide strategic direction, leadership, and coordination for all project in Madhya Pradesh and more particularly in Chattarpur.
- Serve as the primary point of contact with key stakeholders including government counterparts, donors, communities, and partner organizations.
- Oversee the design and implementation of sustainable land, water, and ecosystem management practices with action plan.
- Ensure technical quality and integration of climate resilience, biodiversity, and socio-economic considerations into project interventions.
- Lead participatory planning and capacity-building efforts with local communities and institutions.
- Monitor progress, adapt strategies as needed, and ensure delivery of results within time and budget.
- Prepare high-quality reports, presentations, and documentation for donors and partners.
- Foster a strong team culture, mentor junior staff, and promote knowledge sharing.
- Represent BRLF in external forums and partnerships focusing on project.
- Reporting the Sr. Program Officer and Technical Advisor, BRLF.

### **4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:**

#### **Qualification and Experience:**

- Postgraduate degree preferred in Natural Resource Management, Environmental Science, Forestry, Ecology, or a related field.
- Minimum 8 to 10 years of professional experience in NRM and Livelihood project implementation, with at least 3 years in a team leadership or senior management role.
- Demonstrated experience leading large-scale, multi-stakeholder INRM or Livelihood / Agro Ecology projects.
- Strong understanding of ecosystem-based approaches, climate adaptation, and community-based NRM strategies.
- Excellent project management, team building, leadership skills, Strong communication, and interpersonal skills.
- Good Reporting and Presentation skills and Funder management.
- Proven ability to work effectively with diverse stakeholders including government agencies, NGOs, communities, and donors.

- Own 2-wheeler is required and driving.
- Good command of speaking, reading, and writing in English and (please mention the local language) required. Knowledge of Hindi language would be an added advantage to the candidate.

#### **5. COMPENSATION OFFERED:**

The remuneration package is budgeted for a range of INR **65000/- to 75000/-** per month. The offer made to the selected candidate shall be commensurate with the qualifications, experience and salary history.

**6.LOCATION:** Baxawar Block, Chhatarpur, MP

**7.Age Limit:** Max. Up to 45 years

#### **8. APPLICATION PROCESS:**

Eligible candidates interested in this position are requested to apply through [Link](#).

Applications will be reviewed on a rolling basis, and the position will remain open until filled. Early submission is encouraged, with a final application deadline of 30 April 2025.

*BRLF is an equal opportunity organization without any discrimination by virtue of religious belief, social class, caste, special ability, or gender. BRLF is an equal opportunity organization. Women are encouraged to apply.*