

JOB DESCRIPTION
Livelihoods Integrator
Bharat Rural Livelihood Foundation, Nagpur, Maharashtra

1. POSITION:

- **Designation:** Livelihoods Integrator (One Vacancy)
- **Reporting:** Team Leader, SPMU-MH BRLF.
- **Place of posting:** Nagpur, Maharashtra
- **Joining:** Immediate
- **Nature of Employment:** Full-time Project Employee

2. ORGANISATION BACKGROUND:

Bharat Rural Livelihoods Foundation (www.brif.in) is an autonomous body established in 2013 under the Ministry of Rural Development through a Union Cabinet decision by the Government of India. With a vision to transform the lives and livelihoods of the most vulnerable populations across India, BRLF plays a crucial role in fostering and facilitating civil society action in partnership with the government and people's institutions. Its mandate encompasses a range of objectives, including bridging the gap between program outlays and outcomes, improving implementation of government flagship programs, providing grant support to civil society organisations (CSOs), and promoting partnerships for inclusive, sustainable development. BRLF has a pan-India mandate and focuses on tribal geographies, particularly those in the Central Indian tribal belt and Northeast India. The focus has been on the states with the most concentration of tribal population which are Gujarat, Rajasthan, Maharashtra, Madhya Pradesh, Telangana, Odisha, West Bengal, Jharkhand, Chhattisgarh, Assam, Mizoram.

To achieve its objectives, BRLF follows a networked approach for nurturing the appropriate institutional and programmatic ecosystem for enhanced interventions in sustainable livelihoods for tribal rural communities. The collaborative model actively engages various key stakeholders, including the government, private philanthropies, public and private sectors under corporate social responsibility (CSR), Civil Society Organisations (CSOs) and Community-based Institutions (CBOs and PRIs). The unique collaborative model facilitated by BRLF successfully harnesses the collective strengths of these institutions to design and scale rural development initiatives effectively.

For more details, please visit our website: www.brif.in

ABOUT "High Impact Mega-Watershed Project", Maharashtra

BRLF and Commissioner Office, MGNREGS (now VB-G-RAM-G), Nagpur, Govt. of Maharashtra signed an MoU on September 8, 2022 to implement a **High Impact Mega Watershed Project** in the 26 blocks of 5 districts of Maharashtra. The goal of the project is to double the income of at least 1,00,000 small and marginal households on a sustainable basis. This is a five-year project. The implementation strategy of this proposed project envisages that the selected CSOs will

provide facilitation support to the Gram Panchayats and front line VB-G-RAM-G (MGNREGA) functionaries for participatory planning and provide onsite technical support for better implementation of the planned interventions.

For robust monitoring and evaluation, a **State project Management Unit (SPMU)** has been established at Nagpur. The **SPMU** is having its dedicated staff and working under the guidance and leadership of VB-G-RAM-G (MGNREGA) Commissioner, GoMH and **BRLF**.

3. JOB DESCRIPTION/ RESPONSIBILITIES:

BRLF is looking for passionate and motivated professionals to join SPMU, Nagpur, Maharashtra. The **Livelihoods Integrator** shall be responsible for the following:

Key Job Responsibilities:

1. Assist technical personnel in the Gram Panchayats and Block to revisit INRM DPRs and develop livelihood plans and practices of farm, off-farm, non-farm and innovative and sustainable livelihood activities with a focus on integrating Natural Resource Management, production cluster development approach in convergence with the VB-G-RAM-G (MGNREGS) and other government flagship schemes.
2. Assist CSO partners in preparing technical training materials and modules and taking active roles in conducting capacity-building - training and exposure visits.
3. Assist CSO partners for **Demonstration, FFS, Training and Capacity Building**: Plan and implement agricultural training programs and extension activities, including field demonstrations and trials of improved and sustainable farming technologies, with a focus on Climate-Resilient Agriculture, Horticulture, Vegetable, and Floriculture practices
4. Should be motivated to work in the villages and government stakeholders, especially with deprived sections, and willing to acquire new knowledge and skills relevant to the project and guide implementation processes.
5. Regular visit to the field areas, provide technical assistance/handholding to stakeholders at the grassroots (community, gram panchayat, front-line workers of the government) for proper implementation of INRM works, including livelihoods augmentation.
6. Facilitate preparation of Detail Project Reports to the CSOs. Support panchayats to administer and manage to implement the VB-G-RAM-G (MGNREGS) and other convergence works in the identified blocks.
7. Support to the CSOs to implement the increase in the productivity and production of the crop by creating Producers' Groups, Production Clusters, and their economic institutions (POs / PCs) through marketing, which will lead to an increase in income of the targeted community.
8. Facilitate the linkages of POs/PCs with relevant stakeholders and government departments.
9. Facilitate the organization of district and state meetings to ensure the execution and implementation of DPR and adequate support is provided to CSOs in the field.
10. Coordinate with various departments and external stakeholders in the organization for the livelihood collaboration developing different models.

11. Establish healthy working relationships with State, district and block-level stakeholders, govt. agencies/ PRIs and rural communities.
12. Ensure compliance with Systems Processes and reporting.
13. Support in organizing regional and state events and regular communication with all stakeholders.
14. The Livelihoods Integrator shall co-design, handhold and monitor progress of different livelihoods interventions across all the project blocks in close coordination with the regional coordinators, MIS expert and report to the SPMU Team Leader.

Responsibilities for project level Documentation: -

1. Prepare Quarterly Progress Reports (QPR)

- Develop comprehensive and narrative Quarterly Progress Reports (QPRs), highlighting key achievements from the reporting period, challenges encountered, lessons learned, and the action plan for the upcoming quarter
- Coordinate with program and MIS teams at district to integrate qualitative and quantitative data effectively.

2. Develop Annual Narrative Reports

- Draft detailed annual narrative reports highlighting project outcomes, impact, and alignment with strategic objectives.
- Ensure high-quality documentation that reflects both data-driven insights and human-centered stories from the field.

4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

Qualification:

Applicants must have completed Four Years Graduation (BSC or MSC in Agriculture or B.Tech./M-tech in Agriculture) from a UGC-recognized university (Regular only).

Experience:

1. Minimum Seven to eight years of grass-root experience working in rural livelihoods domain or in Watershed/ Natural Resource Management.
2. Prior experience of leading a team of professionals and different projects.
3. Convergence experiences with Govt. flagship schemes shall be given preference.

Essential Skills and Competencies:

1. Excellent speaking, reading, and writing skills in English and Marathi (Priority) and in Hindi (Preferred) are required;
2. Ability to work in a multi-cultural/ multi-disciplinary team;
3. Proven skills in documentation, report writing, and knowledge management, including experience preparing narrative reports, case studies, and success stories.

4. Proficiency in using Microsoft Office Suite (Word, Excel, PowerPoint) and data management tools.
5. Ability to multi-task and work well in such a team;
6. Willing to travel across the project locations.

5. COMPENSATION OFFERED:

The remuneration package budgeted for the position is between INR 70,000 – INR 75,000 per month. Offers shall be commensurate with the qualifications, experience, and salary history, of the selected candidate.

6. NUMBER OF VACANCIES: One Vacancy

7. LOCATION(s): Nagpur, MH

8. Age: Maximum up to 45 Years.

10. APPLICATION PROCESS:

Eligible candidates interested in this position are requested to apply through [Link](#).

Applications will be reviewed on a rolling basis, and the position will remain open until filled. Early submission is encouraged, with a final application deadline of 9th February 2026.

BRLF is an equal opportunity organization without any discrimination by virtue of religious belief, social class, caste, special ability, or gender. BRLF is an equal opportunity organization. Women are encouraged to apply