

JOB DESCRIPTION
Technical Supervisor (Two Vacancy)
Bharat Rural Livelihood Foundation, Maharashtra

1. POSITION:

- **Technical Supervisor** (Two Vacancy)
- **Reporting:** Project Manager, BRLF.
- **Place of posting:** Peth, Block of Nashik, Maharashtra
- **Joining:** Immediate
- **Nature of Employment:** Full-time contract with benefits

2. ORGANISATION BACKGROUND:

Bharat Rural Livelihoods Foundation (www.brlf.in) is an autonomous body established in 2013 under the Ministry of Rural Development through a Union Cabinet decision by the Government of India. With a vision to transform the lives and livelihoods of the most vulnerable populations across India, BRLF plays a crucial role in fostering and facilitating civil society action in partnership with the government and people's institutions. Its mandate encompasses a range of objectives, including bridging the gap between program outlays and outcomes, improving implementation of government flagship programs, providing grant support to civil society organisations (CSOs), and promoting partnerships for inclusive, sustainable development. BRLF has a pan-India mandate and focuses on tribal geographies, particularly those in the Central Indian tribal belt and Northeast India. The focus has been on the states with the most concentration of tribal population which are Gujarat, Rajasthan, Maharashtra, Madhya Pradesh, Telangana, Odisha, West Bengal, Jharkhand, Chhatisgarh, Assam, Mizoram.

To achieve its objectives, BRLF follows a networked approach for nurturing the appropriate institutional and programmatic ecosystem for enhanced interventions in sustainable livelihoods for tribal rural communities. The collaborative model actively engages various key stakeholders, including the government, private philanthropies, public and private sectors under corporate social responsibility (CSR), Civil Society Organisations (CSOs) and Community-based Institutions (CBOs and PRIs). The unique collaborative model facilitated by BRLF successfully harnesses the collective strengths of these institutions to design and scale rural development initiatives effectively.

For more details, please visit our website: www.brlf.in

ABOUT "Focused Development Project (FDP)", Peth, Nashik, Maharashtra

The Bharat Rural Livelihoods Foundation (BRLF), in collaboration with HDFC Parivartan, is implementing the Focused Development Project (FDP) across 25 villages in Peth Block, Nashik District, Maharashtra. This three-year initiative aims to double the income of at least 3,000 small and marginal (Tribal) households through sustainable, integrated development strategies tailored to the needs of tribal communities.

The project places a strong emphasis on Natural Resource Management (NRM), particularly Integrated Watershed Management, to improve soil and water conservation, agricultural productivity, and farm-based incomes. Key components include capacity building of communities, promotion of sustainable agriculture and horticulture, irrigation development, and the strengthening of community-based organizations (CBOs). The project also seeks to leverage government flagship schemes through convergence, fostering long-term sustainability and resilience.

The Bharat Rural Livelihoods Foundation (BRLF) is seeking a highly experienced and qualified professional to fill the position of Project Manager, based at the project office. To ensure effective implementation and rigorous monitoring and evaluation, a dedicated project office will be established in the Peth Block of Nashik District. The project team will be responsible for executing the assigned project activities. The FDP project will have its dedicated staff and will work under the guidance and leadership of BRLF's Maharashtra State Project Management Unit (SPMU).

3. JOB DESCRIPTION/ RESPONSIBILITIES:

BRLF is looking for passionate and motivated Technical Supervisor to join Project office, Peth, Nashik, Maharashtra. The Technical Supervisor shall be responsible for the following:

Key Responsibilities of Technical Supervisor:

1. Prepare village action plans for Soil and Water Conservation activities under watershed development projects.
2. Conducting detailed surveys and location mapping for watershed programs.
3. Prepare engineering plans, hydraulic and structural designs, and cost estimates for soil and water conservation works.
4. Develop layouts, organize contractors, allocate works and tasks to contractors, supervise the work, take measurements, maintain records, validate claims, and assist in making payments.
5. Maintain accurate field records, measurement books, and work progress reports; regularly update the Project Engineer and project management team on implementation status.
6. Supervision of NRM construction work and coordination for day-to-day work.
7. Prepare detailed periodical reports for soil moisture and water resource development works.
8. Participate in periodic review and planning meetings, present progress of the SWC Component.
9. Conducting village level meetings and undertaking capacity building programs to educate the tribal beneficiaries.
10. Facilitate community mobilization and village level capacity building program.
11. Provide technical guidance and on-site training to community members, user groups, and watershed committees to enhance local capacity in maintaining and managing created assets.
12. Supervise the work of CRPs (Community resource person) and provide them

- with hand-holding support at community level.
13. Weekly/monthly reporting of progress of works.

4. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:

1.Educational Qualification:

- Applicants with full time Diploma in Civil Engineering/Agriculture Engineering with a minimum of 3 years of active engagement in implementing watershed structures in rural areas.

2.Desirable Qualification:

Applicants with tribal and rural development project implementation experience will be preferred.

Experience:

3 years of professional experience in Engineering Surveys, Structural & Hydrological Design & Cost estimation of Soil & Water Conservation (SWC) works. Supervision, Quality Control, MB Preparation of SWC works.

Essential Skills and Competencies:

1. Excellent speaking, reading, and writing skills in English and Marathi (Priority) and in Hindi (Preferred) are required.
2. Demonstrated ability to work effectively within multi-cultural and multi-disciplinary teams.
3. Experience in the implementation and management of CSR-funded projects is preferred.
4. Proven skills in documentation, report writing, and knowledge management, including experience preparing narrative reports, case studies, and success stories.
5. Should be motivated to work in the villages, especially with deprived and tribal sections, and willing to acquire new knowledge and skills relevant to the project.
6. Experience working with tribal communities to support natural resource management and agriculture.
7. Competence in Microsoft Office Suite (Word, Excel, PowerPoint) and basic data management tools.
8. Ability to multi-task, prioritize, and manage time effectively in a dynamic work environment.
9. Must be willing to travel extensively across BRLF project locations as required.

5. COMPENSATION OFFERED:

The remuneration package budgeted for the position is between INR 25,000 – INR 28,000 per month. Offers shall be commensurate with the qualifications, experience, and salary history, of the selected candidate.

6. NUMBER OF VACANCIES: Two

7. LOCATION(s): Peth Block, Nashik District, Maharashtra.

9. Age Limit: 45 years

10. APPLICATION PROCESS:

Eligible candidates interested in this position are requested to apply through [Link](#).

Applications will be reviewed on a rolling basis, and the position will remain open until filled. Early submission is encouraged, with a final application deadline of October 22nd, 2025.

BRLF is an equal opportunity organization without any discrimination by virtue of religious belief, social class, caste, special ability, or gender. BRLF is an equal opportunity organization. Women are encouraged to apply.