

## **JOB DESCRIPTION**

**POSITION: Consultant SPMU GIS Expert (One Vacancy)**

**Location: Bodoland Territorial Council (BTC), Kokrajhar, Assam.**

## **ORGANISATION BACKGROUND:**

**Bharat Rural Livelihoods Foundation (BRLF)** is an independent organisation initiated by the **Government of India (GOI)** under the Societies Registration Act. The organisation facilitates civil society action in partnership with the Central and State Governments to transform the livelihoods and lives of rural households, emphasising women, particularly in the Central Indian Tribal Region and North East Region of India.

**BRLF** fosters civil society action in partnership with the Government to transform the livelihoods and lives of people across India. The organisation focuses on the regeneration of natural resources, increase and harvesting of water for irrigation, promotion of livelihoods, including livestock and off-farm livelihoods, and financial inclusion of women-led SHGs, to transform the lives of the rural poor.

**BRLF** emphasises the creation of powerful grassroots institutions led by women to lead interventions aimed at the poor. The organisation works actively through grassroots CSOs, with communities on the ground to reduce the gap between program outlays made by the government and corporations. Program outcomes are achieved by strengthening democratic institutions at the grassroots, improving the quality of program implementation, and scaling-up successful Livelihood intervention models so that the poor, particularly tribal households, can escape poverty and deprivation.

For more details about **BRLF**, please visit <https://www.brlf.in/>

## **ABOUT Bodoland Livelihood Development Project, BTC, Assam,**

Bharat Rural Livelihoods Foundation (BRLF) and Bodoland Territorial Council (BTC) signed an MoU on 30<sup>th</sup> June 2022 to implement a high-impact project on “Transforming Lives and Livelihoods in Bodoland” in the Bodoland Territorial Region of Assam. In the initial phase, BRLF will target 40000 STs and Adivasis households in the project area. The implementation strategy of this proposed project envisages that CSOs will provide facilitation support to the Gram Panchayats and front-line Government functionaries for participatory planning and provide onsite technical support for better implementation of the planned interventions. The targeted households' physical work and input support would be managed by leveraging financial resources from Government flagship schemes like MGNREGA and other line departments working under BTR.

BRLF will support through monitoring and evaluating the CSO partner's performance as per project targets and deliverables. This will be ensured by setting up a “State Level Project Management Unit” (SPMU). The SPMU is expected to perform nodal roles by setting up a cell, which will closely work with the State MGNREGS Cell for effective and efficient system development for the State and CSOs. The interface with the State, engagement and coordination with various HR and experts will be integrated within its norms and processes. At the same time, SPMU will continue to play the role of Project lead to build the capacities of CSOs partners and facilitate the capacity-building plan and implementation for the PRI and government functionaries. In addition, it implements the project deliverables through its own eight field teams through strong monitoring and evaluation system.

**BRLF** is looking for a well-experienced professional to fill the vacancy of **Consultant -GIS Expert** based in the SPMU. Established in the Council capital of Bodoland Territorial Region, the SPMU provides strategic

facilitation support to the CSOs partners implementing the project in different locations. The SPMU work under the supervision and guidance of **BRLF** and the **BTC government**.

### **JOB DESCRIPTION/ RESPONSIBILITIES:**

Reporting to the **Team Leader**, the **CONSULTANT-GIS Expert** shall be responsible for the following.

#### **Key Job Responsibilities:**

- Store and analyze the data from sources, including primary and secondary sources like ODK, toposheets, ground data (field surveys) and other open sources.
- Create effective maps, charts and other images based on project-specific requirements.
- Basic knowledge of digitization, Geoprocessing tools etc.
- Support developing and managing GIS applications based on growing and improving project demands.
- Oversee data flow, management, and distribution activities that support GIS; GIS expert should have knowledge of any GIS software like ArcGIS/ QGIS; Perform statistical and image analysis using ArcMap and QGIS.
- Provide support and organize the District and State level presentations with the designing and developing of the geospatial database.
- Maintain and represent the DPR planning through GIS-based maps and up-to-date progress accurate geospatial datasets for reporting.
- Knowledge is up to date with the latest developments in the GIS field.
- Capacity building of the CSO team members on GIS mapping and other GIS-related tools.

### **QUALIFICATIONS, EXPERIENCE AND COMPETENCIES:**

#### **Qualification:**

- Applicants must be graduates/ Post-Graduate in Civil or Agriculture Engineering/ MBA/ Social Science Or allied fields such as Horticulture or Forestry with a good grasp on the subject.
- Applicants with advanced certificate courses in GIS mapping will be preferred.

#### **Experience:**

- Minimum five years of experience in GIS mapping and GIS-based watershed planning.
- Should have advanced knowledge of GIS applications and software (ArcGIS/ QGIS).

#### **Essential Skills and Competencies:**

Good communication and writing skills in English and Hindi.

Ability to work in a multi-cultural/ multi-disciplinary team.

Ability to multi-task and work well in such a team.

Willing to travel.

### **5. COMPENSATION OFFERED:**

The remuneration package budgeted for the position is upto INR 50,000/- per month. The offer to the selected candidate shall be commensurate with the qualifications, experience, and salary history.

### **6. NUMBER OF VACANCY: One**

**7. LOCATION(s):** Kokrajhar, BTC, Assam

**8.** This is a contractual engagement for a period of six months. The engagement may be renewed/ extended based on the performance and requirements of the organisation.

**9. Age Limit:** 35 years

**10.APPLICATION PROCESS:**

Eligible candidates interested in this position are requested to apply by using link mentioned below:

[Click here to apply](#)

***BRLF is an equal opportunity organization without any discrimination by virtue of religious belief, social class, caste, special ability, or gender. BRLF is an equal opportunity organization. Qualified women are encouraged to apply.***