

# BRLF

# प्रबोधन

**Alert. Advise. Awake.**

## An Online Short Course on Statutory Compliances, Finance, Accounts, and Grant Management for NGOs.

The not-for-profit sector today faces increased burden of statutory compliances with the regulatory landscape becoming more challenging and demanding for NGOs in the country. Most compliances are now online and faceless. The small and medium sized NGOs face maximum heat in coping up with this dynamic situation. These organizations are also the ones with fragile institutional standing despite the great work they do on ground. Such organizations urgently require handholding support on compliances as evidenced from audit findings and interactions, signaling strong latent demand for capacity building of key NGO staff on issues around statutory compliances, finance, Accounts and Grant Management.

### THE PRABODHAN INITIATIVE

In November 2020, BRLF rolled out a webinar series 'Prabodhan' on Statutory Compliances, Finance, Accounts and Grant Management for NGOs to build awareness and provide handholding support. BRLF conceptualized a webinar series comprising nine sessions of two hours each spread over eight weeks focusing on the following objectives:

- Educate NGOs on regulatory and statutory provisions in a fast-changing landscape facing charitable Institutions.
- Empower NGO teams-key functionaries and finance staff with regulatory compliances now being (a) digital and (b) faceless
- 360-degree overview to help action 'on the desk'

### SESSION PLAN

The nine Sessions of the Webinar cover the following topics:

- 1.Types of charitable Organisations and their key features
2. Code of Taxation for NGOs - re-registration of 12AA and 80G and Sections 11-13 of IT Act
3. Income Tax provisions for charities, TDS and GST
- 4.FCRA Amendment 2020
- 5.FCRR Amendment 2020
- 6.Decoding the CSR Law for NGOs
- 7.Social security laws & recently enacted Labor Codes
- 8.Principles of Grant Accounting & Management
- 9.Live demo of statutory portals: FCRA, Income Tax, Niti Aayog, MCA, GST, EPF and TRACES

**A BRLF INITIATIVE**

## CONTENT AND DELIVERY

- The content for each session is generated and delivered through Zoom by BRLF. Content focuses only on provisions applicable to charitable institutions.
- Session held on a fixed day and time per week. Each session is for two hours with one and half hours of content delivery followed by 25-30 mins of Q&A.
- A batch comprises 75-100 participants approximately with at least two participants per NGO (specially the organization head and finance head)
- Presentation for the session along with additional resources shared with the participants after each session
- Support mail id is provided for follow on questions and clarifications. Online Feedback forms for suggestions and course corrections are also shared
- Certificate of participation and complete resource material on CD provided to each participant after completion of the course
- Follow on session for a completed batch once every quarter for updates and ensure learning continuity

## JOURNEY SO FAR:

In the last 15 months, since the roll-out of the initiative, BRLF has conducted 11 batches of the course reaching out to more than 1600 NGO staff.

Batch	Participants	Total Participants
1	BRLF's grant partners	128
2	Grant partners of Smile Foundation, New Delhi	102
3	Grant partners of Arghyam, Axis Bank Foundation & members of RCRC	62
4	Grant partners of Ministry of Tribal Development, Govt of India	78
5	Field finance/accounts team of PRADAN, AKRSP-I, SRIJAN, BAIF and FES	111
6	Grant partners of Welthungerhilfe, PCI and READ India	107
7	Grant partners and field staff of Save The Children	137
8	FEVOURD-K & Others	97
9	FEVOURD-TN & Others	152
10	IMPACTYOG partners	438
11	FEVOURD-TS/AP & Others	236

## PARTNER WITH BRLF AND HELP BUILD INSTITUTIONAL CAPACITIES OF SMALL AND MEDIUM NGOS.

## Enrolment for the next batch is open.

### Registration Cost

- The webinar is completely free of cost for the NGOs.
- For institutional donors/ organizations/ corporates providing grants to NGOs, a nominal fee is charged on case-to-case basis.

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