

## **JOB DESCRIPTION**

### **Chief Executive Officer, Bharat Rural Livelihoods Foundation, New Delhi**

**1. POSITION VACANT:** Chief Executive Officer (CEO), Bharat Rural Livelihoods Foundation, New Delhi

#### **2. BACKGROUND:**

Bharat Rural Livelihoods Foundation (BRLF) was setup by Ministry of Rural Development, Government of India (GOI) as an independent organization under the Societies Registration Act to facilitate civil society action in partnership with State and Central Government, for transforming livelihoods and lives of rural households, with an emphasis on women, particularly in the Central Indian Tribal Region.

BRLF is a unique and first-of-its-kind initiative and the Foundation is constituted as a partnership between Government on the one hand and private sector philanthropies, public and private sector undertakings (under Corporate Social Responsibility) on the other. Major functions of BRLF is fostering strategic partnerships with state govt for improving programme outcomes, provide financial grants to Civil Society Organizations (CSOs) to meet their human resource and institutional costs for up-scaling of proven interventions, invest in institutional strengthening of smaller CSOs, capacity building of professional human resources working at the grassroots, and to create a Knowledge Hub for the sector.

The General Body and Executive Committee of BRLF are constituted by eminent individuals as well as ex-officio representatives from private philanthropies, public and private sector organizations, financial institutions, State Governments and GOI.

For more details on BRLF, please refer to website [www.brflf.in](http://www.brflf.in)

#### **3. JOB DESCRIPTION/ RESPONSIBILITIES:**

Reporting to the President BRLF, the Chief Executive Officer will be responsible for providing an overarching leadership to the programs and for designing the overall strategy and growth plans and will be the guiding force in establishing BRLF's future vision. The incumbent would come with significant experience in fund raising, stakeholder management and team management. The successful candidate must have the intellectual makeup and leadership track record to lead the organizations programs and research teams.

#### **4. KEY JOB RESPONSIBILITIES:**

The role requires the CEO to, among others,

- (1) Provide strategic leadership
- (2) Foster team spirit
- (3) Develop, manage and foster multi-stakeholder partnerships
- (4) Facilitate creation and mainstreaming of innovative practices in rural development and rural livelihoods
- (5) Guide knowledge management and capacity building programmes and
- (6) Catalyse fund raising initiatives

#### **5. QUALIFICATIONS, EXPERIENCE AND COMPETENCIES**

**Qualification:**

Applicants must have a Post Graduate degree from any recognized university; preferably in Rural Development, Social Sciences, Development Studies and Development Management.

**Experience:**

- (1) At least 20 years of outstanding work experience in rural development, rural livelihoods or related areas of which at least 3 years has been in a leadership role.
- (2) Demonstrated leadership and a track record of working with government and civil society organisations

**Skills & Competencies:**

- (1) Experience of working within government
- (2) Experience of implementing/managing large rural development programs
- (3) Research capabilities
- (4) Experience of working in tribal and forest regions
- (5) Strong ability to communicate and develop effective working relationships with key stakeholders.

**6. COMPENSATION OFFERED**

The remuneration for the CEO will be attractive and determined after considering the qualifications and experience of the selected candidate.

**7. LOCATION:** The position will be based at New Delhi.

**8. APPOINTMENT:** The initial contract will be offered for a period of three years, renewable based on performance. This is a full-time position.

**9. REFERENCE:** BRLF-CEO

**10. CONTACT INFORMATION:**

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**11. LAST DATE FOR APPLICATIONS:**

Eligible candidates interested in this position are requested apply to [ceo.brif@gmail.com](mailto:ceo.brif@gmail.com) with a cover letter, discussing their interest in and suitability for the position, along with an updated resume, giving details of three references, current cost to organisation and expected compensation, by September 30, 2019.

*BRLF is an equal opportunity organization without discrimination by virtue of religious belief, social class, caste, special ability or gender.*